

**Lafayette Public Charter School Board Meeting:  
March 8, 2022  
Lafayette Technology Room & Zoom 5:30 p.m.**

Mission Statement: We are committed to creating a safe and positive learning environment so that students grow socially and emotionally and reach their highest academic potential. We strive to build relationships with individual students and instill a sense of curiosity and excitement about education, with a focus on Agriculture and STEAM, so that students become life-long learners.

**1. Call to Order**

\_\_\_\_\_ Harrison      \_\_\_\_\_ Walters      \_\_\_\_\_ Schwark      \_\_\_\_\_ Wyczawski

\_\_\_\_\_ Larson      \_\_\_\_\_ Huiras      \_\_\_\_\_ Hoffman

Interim Ex-Officio: \_\_\_\_\_ Clobes      Business Manager: \_\_\_\_\_ Heine

**2. Public Participation (5 minutes)**

**3. Consent Agenda: March Agenda, February and January Minutes, Committee Reports, Note Conflict of Interest**

Motion by \_\_\_\_\_, second by \_\_\_\_\_ to approve the consent agendas as presented/amended.

\_\_\_\_\_ Walters, \_\_\_\_\_ Wyczawski, \_\_\_\_\_ Larson, \_\_\_\_\_ Hoffman, \_\_\_\_\_ Harrison  
\_\_\_\_\_ Schwark      \_\_\_\_\_ Huiras

**4. Board Development**

Board Self Evaluation-Lead Teacher Evaluation Hand Out  
Video: Prevent Audit Misfindings #2 Internal Controls  
<https://www.mncharterboard.com/pages/15/homepage>

**5. Financial Report**

**A. Acceptance of Bills Paid**

Motion by \_\_\_\_\_, second by \_\_\_\_\_ to approve the bills paid and payable totaling \$ \_\_\_\_\_.

\_\_\_\_ Walters, \_\_\_\_ Wyczawski, \_\_\_\_ Larson, \_\_\_\_ Hoffman, \_\_\_\_ Harrison  
\_\_\_\_ Schwark \_\_\_\_ Huiras

**B. Gifts & Donations:**

Motion by \_\_\_\_\_ second by \_\_\_\_\_ to approve the gifts and donations received totaling \$ \_\_\_\_\_.

\_\_\_\_ Walters, \_\_\_\_ Wyczawski, \_\_\_\_ Larson, \_\_\_\_ Hoffman, \_\_\_\_ Harrison  
\_\_\_\_ Schwark \_\_\_\_ Huiras

**C. Business Manager's Report: Bank Statement, Bank Reconciliation, Cash Flow, Monthly Budget Report**

Motion by \_\_\_\_\_ second by \_\_\_\_\_ to approve the Business Manager's report as presented.

\_\_\_\_ Walters, \_\_\_\_ Wyczawski, \_\_\_\_ Larson, \_\_\_\_ Hoffman, \_\_\_\_ Harrison  
\_\_\_\_ Schwark \_\_\_\_ Huiras

**6. Director's Report:**

Motion by \_\_\_\_\_ second by \_\_\_\_\_ to approve the Director's report as presented.

\_\_\_\_ Walters, \_\_\_\_ Wyczawski, \_\_\_\_ Larson, \_\_\_\_ Hoffman, \_\_\_\_ Harrison  
\_\_\_\_ Schwark \_\_\_\_ Huiras

**7. New Business:**

**A. Policy Review:**

8.4 Health and Safety Policy

8.4.1 Reducing Lead in Drinking Water Policy

\_\_\_\_ Walters, \_\_\_\_ Wyczawski, \_\_\_\_ Larson, \_\_\_\_ Hoffman, \_\_\_\_ Harrison  
\_\_\_\_ Schwark \_\_\_\_ Huiras

**B. Designation of the Identified Official with Authority for Education Identity Access Management:**

Motion by \_\_\_\_\_ second by \_\_\_\_\_ to designate Tally Clobes as the Identified Official with Authority of Education.

\_\_\_\_ Walters, \_\_\_\_ Wyczawski, \_\_\_\_ Larson, \_\_\_\_ Hoffman,  
\_\_\_\_ Harrison, \_\_\_\_ Schwark \_\_\_\_ Huiras

**Dashboards**

1. Enrollment – In Director’s Report
2. Testing – 3<sup>rd</sup> Quarter Midterm
3. Character Education – March 10 6-8 Assembly on Respect and Responsibility and March 23 2/3 Community Coffee
4. LCS Values Update – Values in Action I

**Next meeting: Tuesday, April 12, 2022 @ 5:30 pm – Lafayette Site & Zoom**

**8. Meeting Adjournment**

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_ to adjourn the meeting at \_\_\_\_\_.

\_\_\_\_ Walters, \_\_\_\_ Wyczawski, \_\_\_\_ Larson, \_\_\_\_ Hoffman, \_\_\_\_ Harrison  
\_\_\_\_ Schwark \_\_\_\_ Huiras

**Lafayette Public Charter School Board Meeting:  
February 8, 2022  
Lafayette Technology Room & Zoom 5:30 p.m.**

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**1. Call to Order**

X  Harrison       X  Walters          Vacant Parent       X  Wyczawski  
 X  Larson          Vacant Teacher       X  Hoffman  
Interim Ex-Officio:  AB  Clobes      Business Manager:  X  Heine

**2. Public Participation (5 minutes) None**

**3. Consent Agenda: February Agenda, January and December Minutes, Committee Reports, Note Conflict of Interest**

Motion by  C.H. , second by  R.L.  to approve the consent agendas as presented/amended.

Y  Walters,  Y  Wyczawski,  Y  Larson,  Y  Hoffman,  Y  Harrison Passed 5:0

**4. Board Development**

Board Self Evaluation-Thoughts & Questions  
Video: Prevent Audit Misfindings #1 Misstatements  
<https://www.mncharterboard.com/pages/15/homepage>

**5. Financial Report**

**A. Acceptance of Bills Paid**

Motion by  C.W. , second by  A.W.  to approve the bills paid and payable totaling \$  78,742.18 .

Y  Walters,  Y  Wyczawski,  Y  Larson,  Y  Hoffman,  Y  Harrison Passed 5:0

**B. Gifts & Donations: N/A**

Motion by \_\_\_\_\_ second by \_\_\_\_\_ to approve the gifts and donations received totaling \$ \_\_\_\_\_.

\_\_\_\_\_ Walters, \_\_\_\_\_ Wyczawski, \_\_\_\_\_ Larson, \_\_\_\_\_ Hoffman, \_\_\_\_\_ Harrison

**C. Business Manager's Report: Bank Statement, Bank Reconciliation, Cash Flow, Monthly Budget Report**

Motion by J.H. second by R.L. to approve the Business Manager's report as presented.

Y Walters, Y Wyczawski, Y Larson, Y Hoffman, Y Harrison Passed 5:0

**6. Director's Report:**

Motion by J.H. second by C.H. to approve the Director's report as presented.

Y Walters, Y Wyczawski, Y Larson, Y Hoffman, Y Harrison Passed 5:0

**7. New Business:**

**A. Policy Review: 6.11 Limits on Local Testing,**

**6.12. World's Best Workforce**

Motion by R.L. second by C.W. to accept 6.12 as presented.

Y Walters, Y Wyczawski, Y Larson, Y Hoffman, Y Harrison Passed 5:0

**B. Calendar 2022-2023**

Motion by C.W. second by A.W. to accept the Calendar as presented.

Y Walters, Y Wyczawski, Y Larson, Y Hoffman, Y Harrison Passed 5:0

**C. Preschool Tuition Discussion** - recommendation to raise Preschool Tuition

**D. PROS Fundraiser Discussion** - Bingo Fundraiser - The board does not see an issue but will look into this further.

**E. School Board Appointment**

Motion by J.H. second by R.L. to accept Sam Schwark for Parent School Board Member starting March 8, 2022.

Y Walters, Y Wyczawski, Y Larson, Y Hoffman, Y Harrison Passed 5:0

**F. School Board Appointment**

Motion by J.H. second by C.H. to accept Cody Huiras for Teacher School Board Member starting March 8, 2022.

Y Walters, Y Wyczawski, Y Larson, Y Hoffman, Y Harrison Passed 5:0

**Dashboards**

1. Enrollment – In Director’s Report
2. Testing – NAEP testing 8<sup>th</sup> grade, AIMS Web Testing  
End of 2<sup>nd</sup> Quarter/Report Cards
3. Character Education – January 26, 2022 K/1 Community Coffee
4. LCS Values Update – Values Statement

**Next meeting: Tuesday, March 8, 2022 @ 5:30 pm – Lafayette Site & Zoom**

**8. Meeting Adjournment**

Motion by J.H. seconded by R.L. to adjourn the meeting at 6:18 pm.

Y Walters, Y Wyczawski, Y Larson, Y Hoffman, Y Harrison Passed 5:0

**Lafayette Public Charter School Board Meeting:**  
**January 11, 2022**  
**Lafayette Technology Room & Zoom 5:30 p.m.**

Mission Statement: We are committed to creating a safe and positive learning environment so that students grow socially and emotionally and reach their highest academic potential. We strive to build relationships with individual students and instill a sense of curiosity and excitement about education, with a focus on Agriculture and STEAM, so that students become life-long learners.

<b>1. Call to Order</b>			
<u>  X  </u> Harrison	<u>  X  </u> Walters	_____ Vacant Parent	<u>  X  </u> Wyczawski
<u>  X  </u> Larson	_____ Vacant Teacher	<u>  X  </u> Hoffman	
Interim Ex-Officio:	<u>  X  </u> Clobes	Business Manager:	<u>  AB  </u> Heine

**2. Public Participation (5 minutes)** None

**3. Consent Agenda: January Agenda, December and November Minutes, Committee Reports, Note Conflict of Interest**

Motion by   J.H.  , second by   R.L.   to approve the consent agendas as presented/amended. Passed 5:0

  Y   Walters,   Y   Wyczawski,   Y   Larson,   Y   Hoffman,   Y   Harrison

**4. Board Development**

Board Self Evaluation - Members will complete for February Meeting

**5. Financial Report**

**A. Acceptance of Bills Paid**

Motion by   C.H.  , second by   A.W.   to approve the bills paid and payable totaling \$ 86,547.99. Passed 5:0

  Y   Walters,   Y   Wyczawski,   Y   Larson,   Y   Hoffman,   Y   Harrison

**B. Gifts & Donations:**

Motion by J.H. second by C.W. to approve the gifts and donations received totaling \$ 275.00 . Passed 5:0

Y Walters, Y Wyczawski, Y Larson, Y Hoffman, Y Harrison

**C. Business Manager's Report: Bank Statement, Bank Reconciliation, Cash Flow, Monthly Budget Report**

Motion by C.W. second by R.L. to approve the Business Manager's report as presented. Passed 5:0

Y Walters, Y Wyczawski, Y Larson, Y Hoffman, Y Harrison

**6. Director's Report:**

Motion by J.H. second by C.H. to approve the Director's report as presented. Passed 5:0

Y Walters, Y Wyczawski, Y Larson, Y Hoffman, Y Harrison

**7. New Business:**

**A. Policy Review: 7.12 CAPITAL ASSET POLICY**

Motion by R.L. second by A.W. to accept the Capital Asset Policy as presented. Passed 5:0 Signed by Josh Harrison & Witnessed by Colin Hoffman

Y Walters, Y Wyczawski, Y Larson, Y Hoffman, Y Harrison

**B. Budget Committee Discussion** Colin Hoffman added to committee - Future meetings: February 25th & March 18th at 3:15pm

**C. ETS Discussion** - will revisit in February

**Dashboards**

1. Enrollment – In Director's Report
2. Testing – NAEP testing 8<sup>th</sup> grade
3. Character Education – December 16, 2021 2/3 Generosity,  
January 26, 2022 K/1 Community Coffee
4. LCS Values Update – Vision



**Next meeting: Tuesday, February 8, 2022 @ 5:30 pm – Lafayette Site & Zoom**

**8. Meeting Adjournment**

Motion by J.H. seconded by R.L. to adjourn the meeting at 5:52 PM. Passed 5:0

Y Walters, Y Wyczawski, Y Larson, Y Hoffman, Y Harrison

## LCS PROS Meeting Minutes

Tuesday, February 8, 2022

### In Attendance:

Turbes       Williams       Hoffmann       Burchard  
 LeMay     Harrison       Blekestad

### Advisors:

Clobes     Reinhart     Walters

Called to order at:   3:15   p.m.

### Approval of the Agenda:

Motioned by   AW   and seconded by   MH   to approve the **February 8, 2022** agenda as presented/amended agenda.

### Secretary's Report:

Motioned by   MH   and seconded by   AW   to approve the **January 11, 2022** minutes as presented/amended agenda.

### Treasurer's Report:

Update on the current checking balance \$   8,134.43  . Motioned by   MH   and seconded by   AW   to accept the **February 8, 2022** Treasurer's report as presented/amended.

### Old Business:

- Greenhouse - SR visited Alternative Roots Farm and learned about starting seedlings in gutters. Would eliminate milk cartons and possibly save soil.
  - Gutter ends - AW is friends with Nosbush Glass and they are willing to donate gutter pieces for the greenhouse. LCS would need to come up with gutter ends. Not sure of the cost. Suggested checking with Runnings or Menards for donation of gutter ends.
  - Money allocated - AW requested money raised through greenhouse sales be held in PROS account specifically allocated for future greenhouse expenses, minus the propane expense for heating the greenhouse. This would ease accessibility to greenhouse funds. DT will check into this.
- Bingo (Lions) - Lions might be starting BINGO up again - possible conflict. SR will share plan for LCS Spring Bingo Fundraiser with the Lions and will ask about use of their license. Tentative date/time March 18th at 5:30 p.m. Meal Options: BBQ sandwiches, chips, soda - TBD. Student Council could sell concessions.

### **New Business:**

- Ag Fair Meal-Serving light meal for families- Walmart Subs, potato chips, Carrots, Ranch, Cookies, Lemonade- Stacy will place order next week. We need someone to pick up other items from Walmart. Let us know asap if you are willing to help.
- Bingo at school- Lions ok'ed use of their license as long as the building is ok'ed to gamble. We're unsure if our school building can host. With being short staffed & COVID, we haven't had any time to prepare. Would like to table until next year.
- Field Trips/BizTown/Amazing Farmyard- Classes are talking about field trips. Be watching your e-mails for approvals that may come up.
- Dave's Place Bingo March 19th- Be there at 1pm to set up-starts at 2pm. Usually lasts a couple hours. There will be a Lion's member to help. We are looking for 2 other volunteers to help. Megan will also add to the Messenger in search of volunteers. Let Stacy know if you're interested. The Lions are big donors to our school- we want to help them as much as we can.
- Kindergarten/PreK Open House- Thursday, March 3rd 4-6pm
  - Crackers
  - Activity bags-currently have 5 bags available.
  - \$50 for supplies
- Heggies dates
  - Sent out today, Tuesday, March 8th, 2022
  - Return to school March 14
  - Submit March 17
  - Pizza delivery March 31
  - Next year: Look for a local pizza place to do a fundraiser with- Poppy's Pizza? Dave's Place?
- \$100 Ag Fair
- \$50 Open House supplies
  - AW motioned & MH second to approve money for Ag fair meals and open house supplies.

The next meeting will be held Tuesday, **March 8, 2022** at 3:15 pm in the LCS Technology Room. Motioned by AW seconded by MH to adjourn the meeting at 3:36\_ p.m.

351 6<sup>th</sup> Street  
PO Box 125  
Lafayette, MN 56054



LAFAYETTE PUBLIC CHARTER SCHOOL - LAFAYETTE, MINNESOTA

Phone 507-228-8943  
Fax 507-228-8288

[www.lafayettecharter.k12.mn.us](http://www.lafayettecharter.k12.mn.us)

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Date: March 3, 2022

Committee: Policy

Members in Attendance: Tally Clobes, Stacy Reinhart, Erin Wiltscheck,  
Courtney Wyczawski

Reviewed:

**8.4 HEALTH AND SAFETY POLICY**

**8.4.1 REDUCING LEAD IN DRINKING WATER POLICY**

Changed Lafayette Charter School to Lafayette Public Charter School  
Changed Lead Teacher to Director

Safety Committee : Heather Brandt, Megan Hoffmann, Dawn Turbes  
 2021-2022 Safety/Fire Extinguisher

Date: January 31st, 2022 → for Feb.

Location	Fire Extinguisher	Exit Signs	Comments										
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AED Monitor - OK

Green Light on AED - OK

Safety committee January minutes:

Safety checks were completed.

Emergency books are in the process of being updated to reflect current student information.

**BOARD PACKET SUMMARY**

	<u>February 28, 2022</u>
<b>Bank Account Balance as of:</b>	
Citizens - Checking	\$ 66,414.89
Petty Cash	140.61
Total	<u>\$ 66,555.50</u>
<b>Payroll Cost- February 2022</b>	\$ 40,987.19
<b>Hand Paid Bills February 2022 - March 2022</b>	
Fund 1 General	\$ 2,595.46
Fund 2 Food Service	1,352.55
Fund 4 Community Service	-
Total	<u>\$ 3,948.01</u>
<b>Bills to be Paid March 9, 2022</b>	
Fund 1 General	\$ 66,469.97
Fund 2 Food Service	1,103.41
Fund 4 Community Service	-
Total	<u>\$ 67,573.38</u>
<b>TOTAL FINANCE</b>	\$ 71,521.39



r\_ap\_of [ ] Check cut since last meeting.

**LAFAYETTE CHARTER SCHOOL**  
**Check Register by Bank and Check**

Batch Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
4050	CKG	11025	10662	Check	1	1820		DEBRA HUIHN	Yes	No	No	USD	02/16/2022	210.00
		11028	10663	Check	1	1869		Driessen Water Inc	Yes	No	No	USD	02/16/2022	16.50
		11026	10664	Check	1	1853		FILLMEUP CASH CARD	Yes	No	No	USD	02/16/2022	1,446.93
		11019	10665	Check	1	1048		LAFAYETTE EXCAVATING	Yes	No	No	USD	02/16/2022	385.00
		11020	10666	Check	1	1050		LAFAYETTE NICOLLET LEDGER	Yes	No	No	USD	02/16/2022	35.00
		11023	10667	Check	1	1609		Loffler Companies, Inc	Yes	No	No	USD	02/16/2022	46.86
		11029	10668	Check	1	1901		PERFORMANCE FOODSERVICE, LLC	Yes	No	No	USD	02/16/2022	37.62
		11022	10669	Check	1	1372		PERFORMANCE FOODSERVICE-8894	Yes	No	No	USD	02/16/2022	1,314.93
		11027	10670	Check	1	1860		RS FIBER	Yes	No	No	USD	02/16/2022	278.19
		11024	10671	Check	1	1776		TRI-ART INC.	Yes	No	No	USD	02/16/2022	145.00
		11021	10672	Check	1	1095		UNITED FARMERS COOP	Yes	No	No	USD	02/16/2022	31.98
													Bank Total: CKG	\$3,948.01
													Report Total:	\$3,948.01

# LAFAYETTE CHARTER SCHOOL

## Pre Payment Report

GrpCode	Rcd	W9	Vendor	Batch	Voucher	Inv No	Gross Amount	Disc Amt	Net Payment	Inv Date	Due Date	Disc Date
1	1879	N	CANON FINANCIAL SERVICES	V2209A	14185	28112437	183.00	0.00	183.00	02/10/2022	02/10/2022	02/10/2022
							Check Amount:		\$183.00			
1	1824	N	CARDMEMBER SERVICE	14184	3.1.22		398.09	0.00	398.09	03/01/2022	03/01/2022	03/01/2022
							Check Amount:		\$398.09			
1	1027	N	ED VISIONS COOPERATIVE	14197	3.3.22		40,987.19	0.00	40,987.19	03/03/2022	03/03/2022	03/03/2022
							Check Amount:		\$40,987.19			
1	1814	N	FULL WARRANTY BUS LEASING, L1V2209A	14196	4.1.22		625.00	0.00	625.00	03/01/2022	03/01/2022	03/01/2022
							Check Amount:		\$625.00			
1	1840	N	GOPHER ALARMS, LLC	V2209A	14186	47910	72.00	0.00	72.00	02/10/2022	02/10/2022	02/10/2022
							Check Amount:		\$72.00			
1	1852	N	HEIMAT PROPERTIES, LLC	V2209A	14194	4.1.22	13,899.67	0.00	13,899.67	03/01/2022	03/01/2022	03/01/2022
							Check Amount:		\$13,899.67			
1	1144	N	HY-YEE	V2209A	14187	4839454444	24.70	0.00	24.70	02/17/2022	02/17/2022	02/17/2022
							Check Amount:		\$24.70			
1	1871	N	JOHNSON, NAOMI	V2209A	14189	3.1.22	294.03	0.00	294.03	03/01/2022	03/01/2022	03/01/2022
							Check Amount:		\$294.03			
1	1817	N	LCS Pros	V2209A	14193	3.1.22	302.00	0.00	302.00	03/01/2022	03/01/2022	03/01/2022
							Check Amount:		\$302.00			
1	1744	N	MARCO TECHNOLOGIES LLC	V2209A	14188	INV9635082	27.23	0.00	27.23	02/11/2022	02/11/2022	02/11/2022
							Check Amount:		\$27.23			
1	1750	N	NEW ULM BUS LINES	V2209A	14195	4.1.22	9,550.89	0.00	9,550.89	03/01/2022	03/01/2022	03/01/2022
							Check Amount:		\$9,550.89			
1	1372	N	PERFORMANCE FOODSERVICE-88 V2209A	14190	351221		675.88	0.00	675.88	02/23/2022	02/23/2022	02/23/2022
1	1372	N	PERFORMANCE FOODSERVICE-88 V2209A	14191	349087		402.83	0.00	402.83	02/16/2022	02/16/2022	02/16/2022
							Check Amount:		\$1,078.71			
1	1830	N	RENVILLE SIBLEY SANITATION	V2209A	14192	7298	130.87	0.00	130.87	02/21/2022	02/21/2022	02/21/2022
							Check Amount:		\$130.87			
							Report Total:		\$67,573.38			

\*Does not meet minimum amount  
\*\*Exceeds maximum amount

## Lafayette Charter School Bank Reconciliation

Month: **Feb-22**

Closing Balance Bank Statement \$ 66,414.89  
Deposits In Transit

Outstanding Checks #	Amount
10536	\$ 3.25
10538	\$ 9.20
10542	\$ 41.50
10649	\$ 625.00
10651	\$ 23.77
10657	\$ 9,550.89
10661	\$ 39.00
10662	\$ 210.00
10665	\$ 385.00
10671	\$ 145.00
wire	\$ 1,497.60
<b>Total Outstanding Checks</b>	<b>\$ 12,530.21</b>
Total Cash less Outstanding	\$ 53,884.68
End of Month Cash Trial Balance	\$ 53,884.68
Difference	\$ -

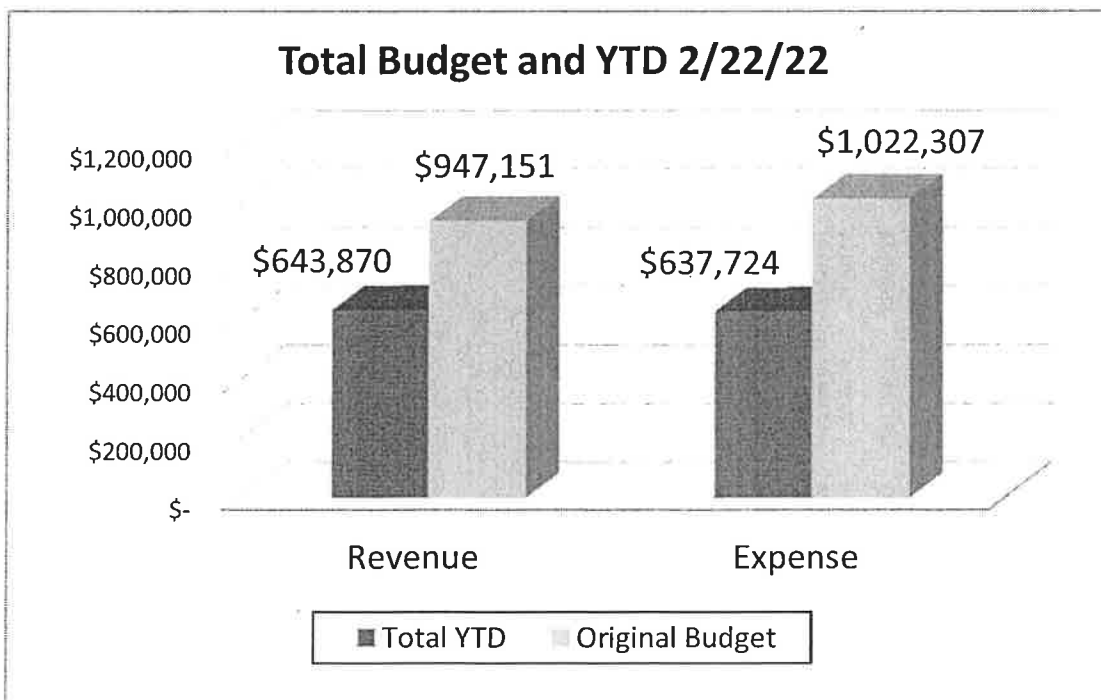
FY22 Cash Flow	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Total FY 2022
Cash Balance on 1st	77,784.75	108,079.44	121,435.22	137,685.42	109,237.99	63,716.00	28,821.48	78,727.85	53,884.68	38,985.68	26,957.61	(22,454.39)	Current Cash
FY2021 MDE AR	-	37,137.27	56,095.82	12,159.55	-	82.16	15,046.62	134.71	-	2,870.93	-	(0.06)	123,527.00
FY2021 Other AR	-	-	-	-	-	-	-	-	-	-	-	-	-
FY2022 MDE current	61,494.44	41,467.86	53,927.05	46,514.75	35,223.50	54,007.75	103,178.58	51,808.97	15,000.00	15,000.00	15,000.00	(23,986.90)	468,636.00
FY2022 MMB (Food)	-	23.74	-	6,343.41	5,003.14	5,828.34	3,832.84	4,615.70	6,000.00	6,000.00	3,300.00	952.83	42,000.00
Title & REAP revenue	42,281.17	-	-	-	3,909.27	-	7,549.13	-	45,000.00	45,000.00	-	62,213.43	205,953.00
Other Revenue	1,195.07	4,476.16	3,044.29	1,006.89	4,999.64	1,161.39	1,665.51	2,329.90	8,000.00	8,000.00	8,000.00	63,156.15	107,035.00
Misc	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Cash In	104,970.68	83,105.03	113,967.16	66,024.60	49,135.55	61,079.64	131,372.68	58,889.28	74,000.00	76,870.93	26,300.00	102,335.45	947,151.00
Loans Received	-	-	-	-	-	-	-	-	-	-	-	-	-
Cash Available	182,755.43	191,184.47	234,502.38	203,710.02	158,373.54	124,795.64	160,194.16	137,617.13	127,884.68	115,856.61	53,257.61	79,881.06	Includes Payables
Payroll	32,314.66	33,153.59	34,107.14	42,569.49	49,938.68	42,156.46	42,127.03	42,901.90	50,000.00	50,000.00	45,000.00	75,731.05	540,000.00
Lease	27,799.34	13,899.67	13,899.67	13,899.67	13,899.67	13,899.67	13,899.67	13,899.67	13,899.00	13,899.00	13,899.00	1.97	166,796.00
Other Payments	14,561.99	22,695.99	48,810.15	38,002.87	30,819.19	39,918.03	25,439.61	26,930.88	25,000.00	25,000.00	16,813.00	1,519.29	315,511.00
Loans Paid	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Cash Out	74,675.99	69,749.25	96,816.96	94,472.03	94,657.54	95,974.16	81,466.31	83,732.45	88,899.00	88,899.00	75,712.00	77,252.31	1,022,307.00
Projected Cash Bal.	108,079.44	121,435.22	137,685.42	109,237.99	63,716.00	28,821.48	78,727.85	53,884.68	38,985.68	26,957.61	(22,454.39)	2,628.75	(75,156.00)
Change in Cash	-	-	-	-	-	-	-	-	-	-	-	-	-

End of Month  
Bank Reconciliation:  
In Checking  
Plus Deposit in transit  
Less Outstanding  
Matches Trial Balance

Total Borrowed: 0 0 0 0 0 0 0 0 0 0 0 0 0 \$0 Total Borrowed

**Lafayette Charter School 4050**  
**Monthly Budget Report**  
**February 28, 2022**

	<u>Revenue</u>	<u>% of Total</u>	<u>Expense</u>	<u>% of Total</u>
<b>Original Budget</b>	\$ 947,151		\$ 1,022,307	
<b>Month Ending:</b>				
7/31/2021	\$ 104,856	11.1%	\$ 92,315	9.0%
8/31/2021	\$ 62,445	6.6%	\$ 37,924	3.7%
9/30/2021	\$ 111,161	11.7%	\$ 70,183	6.9%
10/31/2021	\$ 65,945	7.0%	\$ 91,643	9.0%
11/30/2021	\$ 49,086	5.2%	\$ 95,958	9.4%
12/31/2021	\$ 61,030	6.4%	\$ 109,493	10.7%
1/31/2022	\$ 131,174	13.8%	\$ 57,192	5.6%
2/29/2022	\$ 58,173	6.1%	\$ 83,017	8.1%
3/31/2022	\$ -	0.0%	\$ -	0.0%
4/30/2022	\$ -	0.0%	\$ -	0.0%
5/31/2022	\$ -	0.0%	\$ -	0.0%
6/30/2022	\$ -	0.0%	\$ -	0.0%
<b>Total YTD</b>	<b>\$ 643,870</b>	<b>68.0%</b>	<b>\$ 637,724</b>	<b>62.4%</b>



Date: 3/3/2021

To: LCS Board Members

From: Interim Director Tally Clobes

RE: Director's Report March for the month of February

Summary of activity and school events of the past month: February

- MDE/MDH Daily/Weekly Webinars for updates
- Weekly staff meeting
- Code Red Drill (5 total) Fire Drills (3 total)
- February staff development: Zones of Regulation, Mentors, Midterms, Work in Room
- IEP meetings
- Monthly Radio test
- Second Month of Maker Space 4-8 Tuesdays from 3:15-4:30 (21 students)
- Started Tutoring grades Tuesdays (K-3-10 students) Thursdays (Grades4-8 10-students)
- Third Quarter Midterms
- Talent Show
- Celebrated 100<sup>th</sup> Day of School
- Teacher Observations
- Short staffed-Staff were willing to take classes, make adjustments, and fill in were needed
- Receive Rapid Covid Tests and gave one to each student
- Budget Meeting
- Approval for Ed-FI Certification from MDE
- Heggies Pizza Fundraiser began
- Network New Ulm Group Toured the School
- Received and picked up from Mankato N95 masks if needed
- Bus Driver Appreciation
- CPR Training for grades 6-8 donation made possible by Citizens Bank

2021/2022

**District Totals**

LCS (Preschool)	5
LCS (K-8)	63
Grand Total	68

**District Grade Breakdown**      **LCS**

Kindergarten	5
First	6
Second	12
Third	8
Fourth	11
Fifth	7
Sixth	2
Seventh	10
Eighth	2
<b>Total District (K-8)</b>	<b>63</b>
<b>Grand Total (Pre-k – 8)</b>	<b>68</b>

Adopted: July 12, 2016

Reviewed: March 8, 2022

**LAFAYETTE PUBLIC CHARTER SCHOOL POLICY NO.: 8.4  
HEALTH AND SAFETY POLICY**

**I. POLICY STATEMENT**

It is the policy of Lafayette Public Charter School to provide a safe and healthy environment for its staff and students. Safety and health protection will be an integral part of all operations.

**II. PURPOSE**

The purpose of this policy is to 1) promote employee involvement in safety and health; 2) reduce the number of lost time injuries 3) comply with occupational safety and health regulations.

**III. HEALTH AND SAFETY PROGRAM COMPONENTS.**

**A. Program.** Lafayette Public Charter School will implement a Health and Safety Program that includes plans and procedures to protect employees, students and visitors.

**B. Program Objectives.** The objectives of the Health and Safety Program will be to:

1. Assign responsibilities for implementing and maintaining the program;
2. Establish a safety committee;
3. Establish procedures for identifying, analyzing, and controlling hazards;
4. Establish procedures for communicating hazards and controls to employees;
5. Establish a system for including maintaining all required documentation and records, to comply with federal, state and local regulatory agencies, including but not limited to Environmental Protection Agency, Occupational Safety and Health Administration, Minnesota Department of Health, Minnesota Department of Labor and Industry, and Minnesota Pollution Control Agency
6. Where required by law or regulation establish periodic health and safety inspections;



7. Establish procedures for investigating accidents and “near misses” to prevent reoccurrence;
8. Establish procedures for training employees on safe work practices;
9. Establish procedures for enforcement of workplace safety rules; and
10. Establish procedures for maintaining compliance with federal, state, and local requirements, including but not limited to:
  - Accident & Injury Reduction Program
  - Asbestos
  - Employee Right-to-Know
  - Lockout/Tagout
  - Forklift Safety
  - Bloodborne Pathogens
  - Hazardous Waste
  - Chemical Hygiene
  - Hearing Conservation
  - Playground Safety
  - Community Right-to-Know
  - Indoor Air Quality
  - Radon
  - Compressed Gas
  - Infectious Waste
  - Respiratory Protection
  - Confined Space
  - Lead in Construction
  - Technology Education
  - Emergency Preparedness
  - Lead in Water
  - Underground Storage Tanks

***Legal References:*** Minn. Stat. § 123B.57

Adopted: 8/12/18

Reviewed: March 8, 2022

**LAFAYETTE PUBLIC CHARTER SCHOOL POLICY NO.: 8.4.1  
REDUCING LEAD IN DRINKING WATER POLICY**

**I. POLICY STATEMENT**

It is the policy of Lafayette Public Charter School to provide a safe drinking water for its staff and students.

**II. PURPOSE**

The purpose of this policy is to provide safe drinking and cooking water for its staff and students.

**III. HEALTH AND SAFETY PROGRAM COMPONENTS.**

- A. Program. Lafayette Public Charter School will implement safe drinking and cooking water program for employees, students and visitors. This plan is established according to the Minnesota Department of Health and shall be completed every five years. Monitoring will begin by July 1, 2018 and will be posted on Lafayette Public Charter School website.
- B. Program Objectives. The objectives of the safe drinking water plan will be:
1. The contact person for this plan is the building owner.
  2. All drinking fountains and cooking water taps will be tested for lead.
  3. Corrective action will be taken for any test results that indicate unacceptable (>20 ppb) levels of lead.
  4. All faucets and hardware will meet current NSF lead-free criteria.
  5. The contact person will review updates on regulatory standards, reporting requirements and new developments regarding safe drinking water in schools.
  6. The contact person will maintain all compliance documentation.
  7. The contact person will keep all required records.
  8. The Safety Committee will review and update this plan with the contact person if needed.

351 6<sup>th</sup> Street  
PO Box 125  
Lafayette, MN 56054

LEARNING.  
CARING.  
SUCCEEDING.



20 YEARS  
STRONG

LAFAYETTE PUBLIC CHARTER SCHOOL - LAFAYETTE, MINNESOTA

Phone 507-228-8943  
Fax 507-228-8288

[www.lafayettecharter.k12.mn.us](http://www.lafayettecharter.k12.mn.us)

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*Focused on our Mission, Aiming for our Vision, & Driven by our Values*

**Mission Statement**

We are committed to creating a safe and positive learning environment so that students grow socially and emotionally and reach their highest academic potential. We strive to build relationships with individual students and instill a sense of curiosity and excitement about education, with a focus on Agriculture and STEAM, so that students become life-long learners.

**Vision Statement**

To be recognized and respected as an exceptional Pre-Kindergarten - 8th grade choice in public education.

**Values Statement**

Our uncompromising passion for excellence demands that we value trust, integrity, honesty, respect, teamwork, accountability, leadership and relationships. We are committed to putting our students, parents and community first and treating all those with whom we interact with kindness and dignity. We take full responsibility for our actions and work as a team to take on challenges, address opportunities and develop solutions. We hold ourselves accountable to our students, employees and community by delivering results that exceed expectations, striving for the highest quality, making every effort to keep the promises we've made.

**Values in Action**

**Because we believe in Trust and we value Honesty, Integrity & Respect, we will:**

- Trust each other and speak the truth to one another
- Communicate openly and considerately
- Be tough on the issue, not the person
- Appreciate what each of us brings to our LCS Team.

**Because we believe in Trust and we value Teamwork & Relationships, we will:**

- Work for the good of the school, not ourselves
- Celebrate our success as a team
- Work as a team to address challenges and generate solutions
- Value the idea that we are stronger as a team than as individuals.

**Because we believe in Trust and we value Accountability & Leadership, we will:**

- Value the courage it takes to be a leader and make a change
- Strive to do what is right for the right reasons
- Take pride in our actions, responsibilities and the work we do
- Accomplish the commitments we've made.

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Learning.

Succeeding.

Caring.